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**Andrew A. Mair**  
County Administrator

**Beverly Mills**  
Director

### **LITERACY COMMITTEE**

**June 18, 2014– 8:45 a.m. –10:00 a.m.**  
**Mercer County Community College – Trenton Campus**

**Present:** Monica Weaver (MCCC), Gay Egan (Mercer Street Friends), Lynne Wise (Home Front), Peg Gould (MCCC), Jane Kleindienst (Lutheran Social Ministries), Pat Shump (LWD), Rakima Stokes-Little (MCCC), Colette Ferro (WWPCE)

**Staff:** Beverly Mills

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Monica Weaver, MCCC Provost and Co-Chair of the WIB Literacy Committee, opened the meeting.

#### **Review and Approval of May 21, 2014 Minutes:**

The committee reviewed the minutes from May 21, 2014. There was no further discussion or abstentions. Motion to accept: 1st Gay Egan; 2<sup>nd</sup> Lynne Wise.

#### **Consortium Update:**

Rakima updated that consortium members have been paid. Monthly expenses will be closed out in July; she requested that expenses be submitted now.

Due to decreased funding, Mercer County Community College is trying to transition staff as seamlessly as possible. Five full time and three to four part time employees will have to transition into other areas.

#### **High School Equivalency Testing:**

Fifteen students were tested last month and five passed. The second round of testing took place last week; still awaiting test scores. This Friday and Saturday (June 20 & 21) are all booked; registration will be started for July where two rounds of testing will take place (July 11<sup>th</sup> & 12<sup>th</sup>) and (July 18<sup>th</sup> & 19<sup>th</sup>). The turnaround time for scores is good but seven to ten days to receive writing scores. Gay asked that flyers be sent to consortium members to advise when registration is open. Rakima mentioned that many were doing well and passing the

math which is in two portions (one using a TI30x calculator). GED 2014 has a tutorial available on the use of this calculator.

Peg mentioned MCCC is not equipped to provide just one test at a time; they have to test as many as they can in a session and then provide retesting. Students also have to finish the entire battery of tests in 60 days or scores are considered invalid by the State (McGraw Hill stated the scores would be valid for a year).

**Learning Link:**

**Goals/Outcomes  
May 2014 (PY 7/1/13 – 6/30-14)**

<b>Level of Service</b>	A minimum of 70 new students will be enrolled during the program year
<b>Outcomes</b>	A minimum of 60% of exited students will achieve employment, enter training or obtain an equivalency diploma
<b>Educational Gains</b>	A minimum of 30% of exited students will achieve one educational gain

**YTD Actual – May 2014**

<b>Level of Service</b>	Goal: 70 Students
	Actual: 75 Students
<b>Outcomes</b>	Goal: 60% (minimum) of exited students will have positive outcomes
	Actual: 79% of exited students had positive outcomes (41 out of 52)
	(24 employed/ 15 in training/ 2 received GED)
<b>Educational Gains</b>	Goal: 30% (minimum) of exited students will achieve 1 educational gain
	Actual: 46% of exited students had at least 1 educational gain (24 out of 52)

**Home Front Update:**

Lynne Wise announced Wednesday, June 25<sup>th</sup> is the “wall breaking” ceremony for the new Home Front construction on Scotch Road. The 1<sup>st</sup> phase will include a shelter on the top floor with 40 rooms, a beauty parlor and computer rooms. The main floor (middle) will have 24 hour day care that is not restricted to Home Front residents, an art therapy program, a water feature at the entrance, a conference room and teaching kitchen in the cafeteria. The downstairs will house the Work First Program, two computer rooms with 40 computers with WiFi, additional classrooms and a medical facility.

Monica suggested Home Front contact Henry J. Austin to use Home Front as a site for their Medicaid recipients. Lynne also mentioned that Trenton Mental Health, the Board of Social Services will both have offices on site. Future plans for the 2<sup>nd</sup> and 3<sup>rd</sup> phases will include bays for an auto mechanical program, and a playground with soccer fields.

Meeting was adjourned: The next meeting will be **September 17, 2014** (8:45 AM – 10:00 AM) same location